



BEYOND ZERO HARM FRAMEWORK

APPENDIX F

Sample Household Survey Questionnaire

Version 1.1

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APPENDIX F

BZH Sample Household Survey Questionnaire

Guiding Notes

1. Attached is a sample questionnaire which considers each BZH indicator and the questions which might enable a group to collect useful data from households within a defined geographic area to measure each. The way in which the questions are structured and the range of responses provided are just examples, each needs to be reviewed carefully for their appropriateness to the specific social and cultural context. The questionnaire is a starting point, and can be expanded as groups identify additional indicators of well-being as part of the community and company BZH dialogue process.
2. Once the survey form has been fully designed, it should be pre-tested, ideally by those who will be conducting the survey. This gives team members an opportunity to ensure the correct terminology has been used, and that questions can be easily translated into local dialects and understood by potential respondents. It will also ensure that the fullest range of responses has been considered; taking gender differences into account. It can then be properly coded for easy data inputting. An appropriate introduction, close out and thank-you to the questionnaire should also be developed, leaving room for enumerators to include their comments from the interview.
3. The survey should be designed to gather information from a representative and statistically significant sample of households from within a defined geographic area. Ideally responses should be collected from a female and male adult member, of the household which might require a rewording of some questions and response categories to accommodate gender differences. If having both a male and female from each household complete the form is not possible then questions need to be structured in such a way that gendered differences can be captured. This may require developing separate questions on the same topic area, or expanding response categories and subcategories to include the range of activities/ perspectives of both women and men. For questions 12, 27 a), 27 b) and 51, which are targeted at assessing gender equality issues, it is recommended that wherever possible women be asked these questions privately.
4. For the Governance category, the questionnaire has been adapted from two CUSO International assessment tools, which they have created to gather information on institutional effectiveness from both the perspective of local governments and citizens themselves. Questions from the citizen assessment tool have been fully integrated into this sample survey form.
5. All nine questions related to food insecurity are taken from the *Household Food Insecurity Access Scale (HFIAS) for Measurement of Food Access: Indicator Guide* (Coates, Swindale & Bilinsky, 2007). We have simplified their process to assign a number for the response to each of the nine questions, which added together, gives the household an overall number, and an indication of the severity of food insecurity which may exist. Further information on the HFIAS and supplementary questions to explore the issue of food insecurity can be found in their indicator guide (http://www.fao.org/fileadmin/user_upload/eufao-fsi4dm/doc-training/hfias.pdf).
6. The matrix below aligns the core indicators with the questions in the sample survey form, and with suggested additional data gathering methods which can be used to further illuminate and validate data analysis.

Data Gathering Matrix:

Category	Indicators	Data collection methods	
Governance	1	Government self-evaluation of governance capacity	Government questionnaire (see CUSO International assessment form in BZH Indicator Profiles Appendix A)
	2	Citizen Evaluation of level of government capacity	Household survey Section G
Civic Engagement	3	Percentage of surveyed women and adolescent girls who report being able to freely attend community meetings.	Household survey Section F, field observations
	4	Percentage of people reporting a strong sense of community	Household survey Section F, focus groups
Health	5	Immunization coverage (e.g. measles and DPT)	Household survey Section B
	6	Life expectancy/average age of death	Existing secondary data + household survey Sec. B
	7	Maternal mortality rate	Existing secondary data + household survey Sec. B
	8	Under-five mortality rate	Existing secondary health data
	9	Prevalence of stunting in children under 5 years of age	Existing secondary health data
	10	Current use of any tobacco product	Household survey Section B
	11	Ability of women/girls to autonomously decide on # + spacing of children	Household survey Section B, focus groups
Education	12	Adult literacy	Household survey Section C
	13	Primary school enrollment rates	Household survey Section C
	14	Secondary school enrollment rates	Household survey Section C
	15	Primary school completion rates (by year and gender)	Household survey Section C
	16	Secondary school completion rates (by year and gender)	Household survey Section C
Infrastructure	17	Proportion of the population using an (with access to?) improved sanitation	Household survey Section D
	18	Proportion of the population using an (with access to?) improved drinking water	Household survey Section D
	19	Proportion of the population using (with access to?) electricity	Household survey Section D
	20	Proportion of the population using telecommunications network	Household survey Section D

Category	Indicators		Data collection methods
Safety/Security	21	Percentage who feel safe walking alone after dark	Household survey Section D, focus group
	22	Official rates of theft, assault, homicides	Existing secondary data
Environment	23	State of the Natural Environment (Provisional Ecosystem Services)	Community environmental indicator workshops
	24	Impacts of Natural Events on the Community (Resiliency)	Community environmental indicator workshops
	25	Impact of Human Activity on the Natural Environment (Pollution)	Community workshops
Living Standards - Consumption, Wealth, Income	26	Local Rate of Inflation/Cost of living (% change in CPI/ cost of basic goods)	Existing secondary data, market survey
	27	Average monthly monetary expenditure per household	Household survey Section E
	28	Level of household income	Household survey Section E
	29	Level of household food security (using existing Household Food Insecurity Access Scale - HFIAS)	Household survey Section E
	30	Proportion of households with a legally recognized form of land tenure ((measured by 1) % with documented rights to housing 2) % who do not fear arbitrary eviction)	Household survey Section E
	31	Percentage gap in women's and men's say over how profits from household lines of income are used.	Household survey Section E, focus groups
Economy - Equality, Employment, Entrepreneurship	32	Proportion of population with waged (or salaried) employment	Household survey Section E
	33	Percentage of surveyed women and adolescent girls, compared with men and adolescent boys, who are able to travel outside the village for more than 24 hours.	Household survey Section E, focus groups
	34	Degree of wealth equality/distribution (Demographic and Health Surveys Wealth Index)	Household survey data analysis of income, existing secondary data
	35	Level of economic diversity (district/ regional - Herfindahl Index)	Existing secondary data, local business inventory

BEYOND ZERO HARM

Sample Household Survey Questionnaire - November 2015

Questionnaire Number	
Name of Male Respondent	
Name of Female Respondent	
Name of Interviewer	

Quality Control Review Date	
Checked by	

Respondents' Place of Residence	
House Number/GPS coordinates	
Name of Community/Village	
District/Region	

Interview Date	
Location of Interview	

Section A – Basic Demographics for all Household Members

1. Name of Household Member (first/ surname)	2. Relationship to Respondent(s)	3. Gender	4. Year of Birth	5. Lives in HH	6. Marital Status	7. Clan or Ethnic Marker (if applicable)	8. Primary Occupation
Codes	1. HoH 2. HoH spouse 3. Child 4. Grandparent 5. Brother 6. Sister 7. Tenant 8. Grandchild 9. Other	1. Male 2. Female		1. Yes 2. No 3. Seasonal	1. Single 2. Married 3. Widow 4. Divorced 5. Other	1. Single 2. Married 3. Widow 4. Divorced 5. Other	1. Farmer (self-employed) 2. Trader 3. Business owner 4. Livestock trader 5. Labourer 6. Student 7. Other (specify)
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Section B – Health

HH Member	9. Immunization coverage	10. HH members who regularly use tobacco products	11. Age of death of any HH member	12. Females in this HH can autonomously decide on #/spacing of children (ask female respondent)	13. Has any female in this household died as a result of childbirth
Codes	1. Measles 2. Polio 3. DPT 4. Not immunized	1. Yes 2. No For each HH member	1. None If yes, indicate age of death	1. Yes 2. No 3. Unsure 4. No answer	1. Yes 2. No If yes, specify age
01			Yes ____ /yrs		Yes ____ /yrs
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Section C – Education

HH Member	14. HH Members currently in school	15. If currently in school, at what level	16. If not in school indicate level completed	17. Adults not in school	18. Adults not in school Languages they can read	19. Adults not in school Languages they can write
Codes	1. Yes 2. No	0. Preschool 1. Primary school 2. Secondary school 3. University / College 4. Vocational	0. Preschool 1. Primary school 2. Secondary school 3. University / College 4. Vocational	1. English 2. French	1. English 2. French	1. English 2. French
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Section D – Infrastructure and Safety & Security

HH Member	20. Household members present who feel safe walking home alone after dark	21. Drinking water source used by the household	22. Household access to electricity	23. Household access to telecommunications network	24. Sanitation facility used by the household
Codes	1. Yes 2. No	1. Rain water 2. River/stream/lake 3. Private well 4. Public well 5. Private tap 6. Public tap 7. Purchase	1. HH not connected to grid 2. HH Connected to the grid 3. HH uses Generator	1. Yes 2. No	1. None 2. Share with neighbor (specify type) 3. Public (specify type) 4. Private pit latrine 5. Improved private pit latrine 6. Private Flush toilet
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Section E – Living Standards – Economy

HH Member	25. Household members with waged (salaried) employment	26. Household members with cash savings in a bank or micro credit facility	27. a) Female respondent's perception of whether they have equal say in household income decisions	27. b) Female respondent is able to travel outside the village freely, without male accompaniment for 24 hours or more
Codes	1. Yes 2. No	1. Yes 2. No	1. Never 2. Rarely 3. Sometimes 4. Often 5. Always	1. Yes 2. No
01				
02				
03				
04				
05				

HH Member	28. Estimated average monthly monetary expenditures for the whole household	29. Total combined average monthly income for the household	30. a) Household has legally recognized form of land tenure, documented rights to housing + does not fear eviction	30. b) Household owned assets include at least one of the following
Codes	Indicate amount in local currency Food: Housing: Water: Electricity: Fuel: Health: Education: Transport: Remittances TOTAL:	Indicate total amount in local currency	1. Yes 2. No 3. Uncertain	1. Motorized vehicle 2. Mechanized farm equipment 3. Television 4. Computer 5. Generator 6. Refrigerator
01				
02				
03				
04				
05				

Section E – Living Standards – Level of Food Security

Scores: 00 Never 01 Rarely (once or twice in past 4 weeks) 02 Sometimes (3-10 times in past 4 weeks) 03 Often (more than 10 times)	Score for each question
31. In the past four weeks, did you worry that your household would not have enough food?	
32. In the past four weeks, were you or any household member not able to eat the kinds of foods you preferred because of a lack of resources?	
33. In the past four weeks, did you or any household member have to eat a limited variety of foods due to a lack of resources?	
34. In the past four weeks, did you or any household member have to eat some foods that you really did not want to eat because of a lack of resources to obtain other types of food?	
35. In the past four weeks, did you or any household member have to eat a smaller meal than you felt you needed because there was not enough food?	
36. In the past four weeks, did you or any household member have to eat fewer meals in a day because there was not enough food?	
37. In the past four weeks, was there ever no food to eat of any kind in your household because of lack of resources to get food?	
38. In the past four weeks, did you or any household member go to sleep at night hungry because there was not enough food?	
39. In the past four weeks, did you or any household member go a whole day and night without eating anything because there was not enough food?	
40. Total Household Food Insecurity Score (Add score for each number, minimum will be 0, if each answer was ' Never' maximum will be 27, if HH answers 03 'Often' for each of the 9 questions)	

Section F – Civic Engagement

Scores: Importance of participating in the following activities for both the male and female respondent, if possible: 01 Not important 02 Somewhat important 03 Neutral – uncertain 04 Important 05 Very Important	Male Respondent	Female Respondent
41. Formal community governance – town meetings, council, other		
42. Citizens community governance – town fathers/mothers, informal “tea/coffee” gatherings, other		
43. Trade/business/agricultural or other association		
44. Traditional / cultural events / activities		
45. School / parents / similar groups		
46. Religious (church, mosque, other)		
47. Sports		
48. Community events / festivals		
49. Women’s groups/associations		
50. Other, specify		
51. Women/adolescent girls in this community are free to attend any community or public meeting without asking for permission 1. Yes 2. No		

Section G – Citizen Evaluation of Local Government Capacity

Scores: 01 Yes 02 No 03 Sometimes 04 Not sure/ don't know 05 Doesn't want to answer	Male Respondent	Female Respondent
52. Have you seen information on Council policies, regulations and decisions that affect you?		
53. Are you familiar with the services that Council provides?		
54. Does the Council provide good basic services to all of its citizens?		
55. Is the councillor in your area effective in his/her role?		
56. Do the councillors collectively make decisions that are in the best interest of citizens?		
57. Is the staff that you have worked with knowledgeable of their work?		
58. Does the Council work on projects that have a positive impact on the community?		
59. Have you attended public Council meetings such as Accounts and Budget sessions?		
60. Have you contacted Council to express your opinions or concerns about the services they provide?		
61. Have Council representatives (staff or councillors) effectively responded to your concerns?		
62. Does the Council make decisions based on the opinions of the citizens?		